## Conversation:

## Toolkit Workbook

To assist individuals and groups to participate in the development of the Bayside Community Plan 2025

### Contents

|  |  |
| --- | --- |
| **Bayside Community Plan 2025** | **1** |
| **Conversation Toolkit Workbook** | **1** |
| **Instructions** | **2** |
| **Questions** | **3** |
| Community participation | **3** |
| Local character | **8** |
| Natural environment | **11** |
| Transport and mobility | **14** |
| Housing | **15** |
| Economic diversity | **16** |
| **Other Comments** | **17** |
| **Conversation Form** | **18** |
| **Privacy Statement** | **20** |

#### Bayside Community Plan 2025

Bayside City Council is preparing a new community plan.

The Community Plan 2025 will be built on the aspirations, needs, expectations and values of the Bayside Community. The Plan will enable Council to prioritise investments and highlight what initiatives, services and infrastructure its community values.

During the period of the 5th – 12th of September 2015, Council commissioned Micromex Research to conduct telephone interviews with a random selection of the community. Participants were selected through a computer based random selection process using the electronic White Pages. There was a total of 502 interviews conducted. The interviews were focused around what participants value most about living in Bayside, what they would like to see changed, and what the priorities are for their household in regards to living in Bayside.

The priorities were focused around what needs to be maintained, what needs to be improved, and what should the priorities be for investment. The following table provides a summary of the findings.

|  | Survey respondents want to see these elements improved. | Survey respondents want to see these elements maintained. | Survey respondents want to see these elements as a priority for investment |
| --- | --- | --- | --- |
| **Community participation** | | | |
| People with a disability can easily access their community services. | ✓ |  | ✓ |
| Opportunities for young people to feel connected and valued. | ✓ |  |  |
| Older adults receive the support they need. |  | ✓ | ✓ |
| Access/availability of services that help people in need. |  | ✓ | ✓ |
| Health and safety of your community. |  | ✓ |  |
| You can live close to services. |  | ✓ |  |
| Parklands and gardens. |  | ✓ |  |
| Places for leisure, learning and meeting people. |  | ✓ |  |
| Places to be physically active. |  | ✓ |  |
| Opportunities to socialize. |  | ✓ |  |
| **Local character** | | | |
| Development is responsive and reflective of Bayside’s character. | ✓ |  |  |
| Overall cleanliness and appearance. |  | ✓ |  |
| **Natural environment** | | | |
| Leadership in protecting Bayside’s environment and developing plans for a sustainable future. | ✓ |  | ✓ |
| Beaches and foreshores in Bayside. |  | ✓ | ✓ |
| You know how to save waste, reduce waste and save energy. |  | ✓ | ✓ |
| **Transport and mobility** | | | |
| Your ability to get around Bayside without a car. | ✓ |  |  |
| Ease of access using your preferred mode of transport. |  | ✓ | ✓ |
| Safety and maintenance of the roads. |  | ✓ |  |
| Safety and accessibility of footpaths. |  | ✓ |  |
| Your ability to walk safely and easily within Bayside. |  | ✓ |  |
| Availability and access to public transport options |  | ✓ | ✓ |
| **Housing** | | | |
| Bayside provides housing for people at all stages of their lives. | ✓ |  | ✓ |
| **Economic diversity** | | | |
| Appearance and character of local shopping strips. | ✓ |  | ✓ |

#### Conversation Toolkit Workbook

This Workbook will assist you in hosting your own informed group discussion about the future of Bayside. This activity has been designed as a group activity. The group might be an informal group you have co-ordinated, for example a group of friends or family members or you might be a more organised structured group, for example a Bayside heritage group, a mothers group that meets regularly.

This activity has not been designed for individuals. If you are an individual, it’s much easier for you to complete the online survey that can be found here <http://yoursaybayside.com.au/bayside-community-plan-2025/survey_tools/bayside-community-plan-2025-community-survey>.

Drawing on the outcomes of the previous telephone survey your consultation event should focus on questions around the following areas:

1. Community participation
2. Local character
3. Natural environment
4. Transport and mobility
5. Housing
6. Economic diversity

#### Instructions

* Agree with your participants on which area/s you wish to focus your discussion.
* Work through the questions relevant to the area/s you have decided to consider.
* Record the responses in the worksheet provided.

**You may wish to focus on just one or a few themes. There is no requirement to cover every question. The next questions relate to community participation. Please proceed with answering these question if this is an area of interest. If not, please skip to question 6.**

**Question 1:**

**How can we ensure all people in Bayside feel valued and connected to their community?**

*This includes younger people, older people, people with a disability and newer members of the community.*

**Question 2:**

**How can we improve access to current community facilities and services and what facilities and services do you believe are lacking?**

*Consider existing facilities and service that you access such as libraries, kindergartens, neighbourhood houses, and also consider the needs of different groups in the community.*

**Question 3:**

**How can we improve access to current sport and recreation facilities and what facilities do you believe are lacking?**

*This includes indoor and outdoor recreation and playspaces.*

**Question 4:**

**How can Bayside further improve provision and increase participation in arts and culture?**

*Opportunities to participate in creative expression or access to arts and culture was identified as a low priority and low satisfaction in the previous telephone interviews. Council would like to know why this is and where the opportunities are.*

**Question 5: How can we improve the provision of, and participation in community events?**

*Festivals, Markets and events run in Bayside were identified as low priority and low satisfaction in the previous telephone interviews. Council would like to understand why this is and where the opportunities are.*

**You may wish to focus on just one or a few themes.. There is no requirement to cover every question. The next questions relate to local character. Please proceed with answering these question if this is an area of interest. If not, please skip to question 9.**

**Question 6:**

**How would you describe the character of Bayside and how can the character be protected?**

*This includes the look and feel of our streets, neighbourhood, buildings, shopping strips and public spaces.*

**Question 7:**

**Do you feel unsafe anywhere in Bayside and why?**

*Think about the places you visit in Bayside and whether there are particular spaces, places or behaviours which make you feel unsafe.*

**Question 8:**

**How can we improve safety for the whole community?**

*Consider different groups and neighbourhoods in Bayside and how we can make areas safer for all.*

**You may wish to focus on just one or a few themes.. There is no requirement to cover every question. The next questions relate to natural environment. Please proceed with answering these question if this is an area of interest. If not, please skip to question 12.**

**Question 9:**

**What is it about Bayside’s foreshore and beaches that are important to you?**

*Consider the aspects of the coastal environment that are important to you and how we can protect them for future generations to enjoy.*

**Question 10:**

**How can we conserve or enhance Bayside’s bushland reserves and native vegetation?**

*This could include improved management or education around Bayside’s native vegetation.*

**Question 11:**

**What does leadership in environmental sustainability in Bayside look like?**

*This could relate to conservation of native vegetation, saving energy and water and/or reducing waste.*

**You may wish to focus on just one or a few themes.. There is no requirement to cover every question. The next question relates to transport and mobility. Please proceed with answering these question if this is an area of interest. If not, please skip to question 13.**

**Question 12:**

**How can we improve mobility in Bayside?** What can be done to reduce reliance on cars in getting around Bayside?

*This could include walking, cycling, using public transport or your private vehicle.*

**You may wish to focus on just one or a few themes.. There is no requirement to cover every question. The next question relates to housing. Please proceed with answering these question if this is an area of interest. If not, please skip to question 14**

**Questions 13:**

**How can we provide housing choices for all different stages of their lives?**

*This includes first home buyers, families, multi-generational households and older people.*

**You may wish to focus on just one or a few themes.. There is no requirement to cover every question. The next questions relate to economic diversity. Please proceed with answering these question if this is an area of interest. If not, please skip to the last question.**

**Question 14:**

**How can we ensure Bayside residents have access to a diverse mix of local retail, businesses and employment opportunities?**

*This could include more support for small startup businesses, employment opportunities for youth or current gaps in the provision of retail and businesses in Bayside.*

**Please provide any other feedback, comments or ideas you may have about the ideas for the Bayside Community Plan 2025.**

### Contact details

As a host please ensure that you fill out the following details about your consultation event.

#### Host personal information

* Full name:
* Position title (if applicable)
* Organisation/business (if applicable)
* Phone number:
* Street address:
* Suburb:
* Postcode:
* Email address:

#### Event information

Date/time of conversation:

Location of conversation:

Number of attendees:

#### Overview of attendees:

* Community group
* Business group
* Sporting group
* Circle of friends
* Neighbourhood
* Organisation
* Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please submit your feedback via email or post to the below details

CPlowman@bayside.vic.gov.au

Cindy Plowman

Community Engagement Coordinator

Bayside City Council|

76 Royal Avenue Sandringham

03 9599 4762

Thank you very much for your time.

Bayside City Council is committed to protecting the privacy of personal information. For more information read Bayside City Council’s Privacy Statement available on Council’s website [*http://www.bayside.vic.gov.au/about\_the\_council/privacy\_statement.htm*](http://www.bayside.vic.gov.au/about_the_council/privacy_statement.htm)*.*

The personal information in your comments is collected by Bayside City Council to administer a public consultation process only. For transparency and accountability, your comments or submission may be published on the Bayside City Council *Have your say* website which is accessible worldwide. Any person may view your comments or submission.

All comments and submissions are public documents and maybe accessed by any member of the public unless you request and your comments are given confidential status. You can request access to your personal information by contacting Bayside’s Freedom of Information Unit by telephone (03) 9599 4444.

#### Privacy options

Please select an option:

* Comments made in my/our feedback are being made by an organisation and I understand that it will be disclosed and/or published, including the name of the organisation.
* I agree that my group’s feedback can be published openly with my name and suburb/town but no other details.
* I request my group’s feedback is to be published anonymously with my suburb/town but no other details.
* I request that my group’s feedback not be published and my comments or submission will only be disclosed to Bayside City Council officers and any working group formed to consider the Bayside Community Plan 2025.

Important: Selecting the last option in the privacy options above does not guarantee that confidentiality will be granted. Bayside City Council will consider requests for confidentiality on a case-by-case basis. Please provide reasons why your comments should not be disclosed and/or published and also state whether you would like your comments or submission to be published anonymously or withdrawn if you are not granted confidentiality.